



Election Board

ORIGIN

This is a Standing Committee established per Article VII, Section 3 of the MGCA By-Laws, but which is generally only active in advance of the annual Board of Managers election.

PURPOSE

To ensure impartial, accurate, and expeditious administration of the regular annual MGCA Board of Managers election in accordance with MGCA By-Laws.

MEMBERSHIP

Per MGCA By-Laws, Article VII, Section 13, the Election Board “shall consist of a Manager (who shall act as a judge) and two (2) members of the Association (who shall act as inspectors). No person who is a candidate for office shall act as a judge or inspector. In case any person appointed as judge or inspector fails to appear or fails or refuses to act, the vacancy may be filled by appointment made by the Board of Managers in advance of the convening of the Annual Meeting or at the Annual Meeting by the presiding officer thereof.”

MEETINGS

Not specified in the By-Laws. Meetings are normally called by the committee chair on an as-needed basis.

RESPONSIBILITY

- In advance of the Annual Membership Meeting/election, obtain from the Secretary or Office Manager a list of persons eligible to hold office and to vote.
- Determine the number of members of record and voting power of each.
- Do such acts as may be proper to conduct the election/vote with fairness to all members.
- Receive and manage any nominations from the floor at the Annual Meeting to finalize the ballot.
- Receive, validate, count, and tabulate all ballots/votes.
- Determine the result of the vote. In the event of a tie, Robert’s Rules will be followed.
- Hear and determine any voting-related challenges or questions.
- Ensure that a complete, accurate record of the vote is preserved, including a list of all persons casting ballots.

- Ensure that election results are posted at the election site no later than 24 hours after the election. When possible, election results should also be distributed to Members via other available means.
- Upon request by any Member, the Election Board will provide a written report to the Board of Managers by the next meeting of the Board of Managers on any challenge or question or matter that was determined by them. This report shall be maintained as part of the election record.
- As required, present (or submit) a committee report at meetings of the Board of Managers

AUTHORITY

The committee may access such Member information as necessary to perform its duties.

FUNDING/BUDGET

There is no specific budget allocation/line item for this committee. The Committee may make funding requests to the Board if needed.

The Committee Chair is responsible to ensure that expenditures do not exceed budgeted/allocated funds.

Dates:

Adoption: December 21, 2021

Revision:

Rescission:

NOTES:

- By-Laws don't currently specify who is responsible to post election results. Recommend adding this to By-Laws as a responsibility of this committee
- Recommend also adding "via other available means" to By-Laws
- Recommend adding to By-Laws that report will be maintained as part of the election record.